



Community Development Block Grant

2022 Consolidated Annual Performance and Evaluation Report (CAPER)

Submitted to:

U.S. Department of Housing and Urban Development

Prepared by:

City of Shawnee, Community Development Department

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The 2022 fiscal year marked the third year under the 2020-2024 Consolidated Plan. The priority needs established in the Consolidated Plan include non-housing community development, housing rehabilitation, and homelessness prevention. The strategic goals established are means to address the outstanding needs. The goals include public facility and infrastructure improvements, housing rehabilitation, public service assistance, economic development, and public service assistance specific to the planning, preparation for, and in response to the coronavirus pandemic. A total of \$303,796 was allocated to the City of Shawnee for fiscal year 2022.

During the 2022 program year, January 1, 2022 through December 31, 2022, a total of \$200,096.11 in CDBG funds were spent during the fiscal year. The funds utilized were from the City's 2020, 2021 and 2022 CDBG program year allocations.

Infrastructure Projects - \$158,185.45 (2020 funds)

Public Service Projects \$33,910.66 (2020-2022 funds)

In 2020, the City was awarded \$414,752 of CDBG Coronavirus (CDBG-CV) funds via the CARES Act. During 2022, a total of \$155,894.85 of CDBG-CV funds were expended.

Public Facility Improvements - \$18,850

Public Service Projects - \$8,032

Economic Development – \$129,012.85

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	10	23	230.00%			
Economic Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	10	5	50.00%			
Housing Rehabilitation	Affordable Housing	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1	2	200.00%	1	0	0.00%
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	50	0	0.00%	8	0	0.00%

Housing Rehabilitation - CARES Act	Affordable Housing Public Housing Non-Homeless Special Needs	CDBG-CV: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	4	4	100.00%			
Other - CARES Act	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	330	55	16.67%			
Other - CARES Act	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG-CV: \$	Homelessness Prevention	Persons Assisted	25	10	40.00%			
Public Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	705	35.25%	570	0	0.00%
Public Services	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	675	206	30.52%	120	27	22.50%

Public Services	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	50	24	48.00%	14	0	0.00%
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The right three columns of Table 1, above, shows activities that were both obligated and undertaken during the 2022 fiscal year. Activities that have been obligated and completed within all of the Consolidated Plan fiscal years (2020-2022) are reported under the Strategic Plan columns. The data is reported as of December 31, 2022. The City of Shawnee allows prior year(s)’ funding to rollover for use in following years as long as the there are no significant barriers preventing completion of the planned activities. The projects undertaken align with the Consolidated Plan priority needs and goals as addressed previously. All activities are considered high priority, so the City and subgrantees work diligently to ensure timely program implementation and completion.

There are a number of items that impact the progress for implementation of the five-year Consolidated Plan.

- As identified in Table 1, progress has been made toward meeting the Consolidated Plan goals and objectives in all areas, except for the housing rebhaiblitation program. There continues to be a significant backlog in the review of those projects to determine if they are eligible to recieve CDBG funds, specifically a backlog during the environmental reviews. City Staff is making progress on reviewing those projects.
- Infrastructure projects are annually the the biggest expenditure, and thus biggest barrier to aheiving timely expenditure of funds. For the first time since becoming an entitlement grantee, the City will be completing an infrastructure project in the same year as the funds were obligated. We would like to maintain this practice moving forward, but it may not be feasible based on staffing shortages and workload.
- The ‘Other – CARES Act’ goal to provide public service activities other than low/,oderate income housing benefit over-estimated was created a broad projects goal with the majority of the monies not specifically identified for grantee projects. As such, this portion of funding and projected impact is likely over-estimated. At this time, the City has not identified any additional opportunities to utilize the

remaining CDBG-CV funds.

- In 2023, staff will be completing a minor amendment to the 2020 Action Plan to reallocate CDG-CV funds from the Other- CARES ACT goal to the Economic Development grants for job retention/creation as the estimated funding was exceeded.
- As required by HUD, a CDBG Workout Plan has been created following delays in timely expenditure of CDBG funds. The Workout Plan identifies a number of barriers and actions to remedy further spending delays. One of the actionable steps includes employing additional and earlier subrecipient reporting to ease review backlog at the end of the fiscal year, and to stay informed of any delays that subrecipients are experiencing to determine if City staff assistance is needed.
- Since the end of the 2022 fiscal/calendar year, there has been additional activity completion and reporting that is not reflected in the 2022 CAPER document.
- There is a small amount of unprogrammed funds from FY 2019 due to an infrastructure project coming in under budget. These funds will be reallocated to the 2023 infrastructure project as identified in the 2023 Annual Action Plan to be submitted.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	11
Black or African American	13
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	24
Hispanic	9
Not Hispanic	18

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Table 2 shows only persons served by activities proposed and undertaken within the 2022 program year, and does not include all race categories as reported. An additional three (3) 'other multi-racial' were also served and not identified within the default reporting table. Activities in which funding was obligated prior to 2022 but not completed until 2022 are not included in the tables. The tables also do not include the demographic makeup of households benefitting from the infrastructure improvement project as the data does not exist.

The 2020 Decennial Census shows that Shawnee has the following racial and ethnic demographics makeup:

White – 78.2%

Black or African American – 5.7%

Asian – 3.2%

American Indian or American Native – 0.5%

Other - 12.4%

Hispanic – 9.2%

Overall, the 2022 programs served more minority clients (appx. 59%) than the broad racial minority makeup of the community as a whole (appx. 22%). Approximately 33% of all persons served were Hispanic. Approximately 9% of the Shawnee population is Hispanic comparatively.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	303,796	3,978
Other	public - federal	0	

Table 3 - Resources Made Available

Narrative

Shawnee's 2022 CDBG entitlement grant award was \$303,796. Table 3 includes only FY2022 CDBG monies spent during the 2022 program year. In 2022, CDBG funds available from fiscal years 2020 and 2021 totaling \$196,118.11 were spent. A total of \$155,894.85 was expended of CDBG-CV funds, which were allocated in 2020.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

Shawnee does not areas of minority concentration for special funding. Generally, Shawnee prioritizes major infrastructure improvement projects through our 10-year Capital Improvements Program. The City has focused on complete street and stormwater improvements in a specific neighborhood over the last ten years, which CCDBG funds have been used to supplement many of the infrastrucuture projects. CDBG funds for infrastructure improvements are limited to census block groups in which 50% or more of the residents are low to moderate income. Minor home rehabilitation projects are open to income eligible residents throughout Shawnee. Public services are also open to income eligible Shawnee residents.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Shawnee operates under an agreement with Johnson County to be part of the Johnson County HOME Consortium for Federal Fiscal Year 2021-2024. The cooperative agreement designates Johnson County to receive and allocate HOME program funds, and stipulates a 25% City match. This program, along with CDBG funds, is used for lead based paint abatement and accessibility improvements as part of home rehabilitation projects.

Annually the City uses CDBG funds to supplement Capital Improvement Projects in our low-moderate income Census Block groups. Utilizing CDBG funds for infrastructure improvement projects allows the City to complete improvement projects that would otherwise not have adequate funding and/or funds can be allocated elsewhere to complete other needed projects.

The City does not have publicly owned land aside from parks, public facilities, and road right-of-way.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	1	0
Total	1	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	1	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	1	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Generally, Shawnee CDBG activities undertaken address providing, acquiring, or producing affordable housing units. Activities are focused around providing economic assistance through public service activities that can help households maintain their housing and meet other immediate needs.

Subgrantee Friends of JCDS (FoJCDS) provides affordable housing to developmentally and intellectually disabled persons. The City allocated funding to FoJCDS in 2022 to support construction of a new single family residence for four special needs persons. The project is still in the design phase, but is expected to

be constructed in 2023. The provision of financial assistance to FoJCDS allows their organization to continue to create and maintain housing that is affordable to their clients.

The Minor Home Rehabilitation program does not specifically address affordability for owners, but can remediate problems with homes that are increasing expenses. An example would be replacing an HVAC system with an energy efficient system, which can lower energy bills, thus creating affordability for the homeowner.

Discuss how these outcomes will impact future annual action plans.

Shawnee annually allows allocated funds to rollover for all activities, thus allowing them to be spent beyond the designated program/calendar year, within reason. City staff will continue to work with all subrecipients to ensure that all activities are completed within a timely manner. Additionally, as part of the City's timeliness workout plan, Staff has created and is requiring additional intermediate reporting deadlines for subrecipients. This should help to identify any program delays and allow for more timely expenditure of funds in lieu of delaying until annual, year-end only reporting.

Review of past performance is part of the annual evaluation and rating for all CDBG subrecipient funding requests. Based upon the prior year outcomes and associated scoring, it is possible that recommendations for decreased funding can be made when developing annual action plans and obligating funds in order to more closely align with achievable project outcomes.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	18	0
Low-income	6	0
Moderate-income	3	0
Total	27	0

Table 7 – Number of Households Served

Narrative Information

Table 13 shows the number of low-moderate income households served in 2022 through low-moderate income clientele benefit programs. The data only includes activities funded and undertaken during the 2022 calendar/fiscal year. For FY2022, that means the table only includes data from one activity, Catholic Charities of Northeast Kansas' subsistence grants to LMI households. Additional low-moderate income assistance was provided to Shawnee households via activities that were funded in 2020 and 2021 but completed in 2022.

The median family income for Johnson County, Kansas in 2022 was \$97,700. Persons that received subsistence payments or financial assistance for child care services were required to meet the HUD income limit guidelines. Eligible persons cannot earn more than 80% of the median income based on household size. Each subrecipient is responsible for determining household income prior to committing CDBG funded assistance. City staff reviews all income determinations for consistency prior to authorizing reimbursement payments.

The City does not own public land aside from parks, public facilities and road right-of-way.

The City does allocate funds to subgrantees to provide subsistence payments to low-income households who might be at risk for losing their housing or losing access to critical utility services. It is anticipated that 10 persons at risk of becoming unhoused are served annually through the subsistence programs. Otherwise, CDBG funds typically are not used to address worst case or immediate needs. The Federal Emergency Solutions Grants (ESG) are targeted for and utilized by public service agencies within Johnson County and the KC metro. to specifically address worst case and emergency needs for all low-income households.

Additional information about how the City promotes, participates, and encourages the development and maintenance of affordable housing is included within this report in sections CR-25, CR-30, and CR-35.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Shawnee does not receive ESG funds, which are specifically targeted to assist people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. Johnson County is the responsible entity in that regard.

Additionally, the Johnson County Continuum of Care on Homelessness, which includes more than 40 service providers, provides supports for transitional housing, rapid rehousing, and permanent supportive housing projects. The Continuum of Care on Homelessness conducts the required annual Point in Time count for all homeless persons in Johnson County. The Continuum of Care does not, nor does the City, track the "residence" of homeless persons in Johnson County, so it is difficult to speak to needs of homeless persons specific to Shawnee. Based on the Point in Time data and input from area public service agencies, there are several barriers to accessing safe and stable housing for all. These barriers include lack of stable employment history, poor credit or no credit, past due utilities, fixed incomes due to age or disability, low incomes, eviction history, and incarceration/criminal record. Opportunities from multiple funding sources and agencies within Shawnee, Johnson County and the Kansas City metro. do exist though to provide supports to overcome identified barriers. Unfortunately though, the need often outweighs the available resources.

The City of Shawnee provides CDBG funds for the Salvation Army, Metro Lutheran Ministry, and Catholic Charities for homelessness prevention in the form of emergency rent and utility assistance for Shawnee residents.

Addressing the emergency shelter and transitional housing needs of homeless persons

In 2021, the City of Shawnee amended our Zoning Regulations to be inclusive of homeless shelters, crisis shelters and emergency disaster shelters. The City's zoning regulations were unclear on all three use allowances prior. The amended regulations allow all three use types in all zoning districts, and establish minimum operational guidelines as well as life and safety requirements.

Civic and public service organizations within Johnson County continue to seek out ways to expand and strengthen housing options for persons experiencing homelessness. Current options are primarily for households with dependent children and are often not available for immediate housing. Immediate shelter is often arranged by diversion to a double up situation, through a system of one night hotel vouchers until shelter beds are available, or the household is accepted into a rapid re-housing program. Additionally, efforts are underway by multiple public service agencies within Johnson County and the

Johnson County Government to allocate funds to locate and construct a new emergency shelter for unhoused adults without children. A location has not been determined to date.

The Mid-America Regional Council was contracted to create a regional coordinate entry system (HMIS) that brings together prevention, diversion, and emergency permanent housing resources, incorporates service prioritization and offers individualized supports to stabilize homeless persons. The coordinated entry system is active and was adapted during 2020 to address changes in program delivery related to the COVID-19 pandemic. The Johnson County Continuum of Care will be transitioning the HMIS management to a new provider in 2023, since sufficient funding is no longer available for MARC to manage the system.

The City is not directly involved in the utilization of the coordinated entry system, since the City does not serve as a point of entry for residents and unhoused persons. We do refer persons needing public service assistance to a variety of agencies and resources, including Johnson County's My Resource Connection or the United Way.

As noted previously, county-wide ESG funds are available to provide funding for transitional housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Continuum of Care on Homelessness, including the lead agency United Community Services of Johnson County, has expanded efforts to track the trends and needs of young adults 18-24 years of age, also known as transitional age youths, in Johnson County. This age group has shown a high risk of experiencing poverty, especially those who age out of foster care, juvenile justice systems, experience homelessness, are diagnosed with mental health issues, are pregnant or parenting, or identify as LGBTQ. UCS facilitates the Transitional Age Youth Planning Project to convene youth serving agencies to plan and implement system improvements. Shawnee supports those efforts.

In 2022, City of Shawnee CDBG funds were utilized to assist low-income individuals by funding various public services. This assistance alleviates some financial burdens and allows residents to focus on their housing needs. The Salvation Army, Catholic Charities of Northeast Kansas, and Metro Lutheran Ministry use their funds to provide emergency assistance to low-moderate income Shawnee residents. Low income residents were assisted through rent or utility emergency assistance.

Shawnee also seeks to support the immediate needs of homeless persons by providing City general funds annually to Shawnee Community Services (a local food pantry and assistance resource organization).

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Members of City staff participate in the Continuum of Care on Homelessness and serve on the CoC board, with United Community Services serving as the lead agency. Input assists in the selection and identification of needs when allocating funding to serve these needs. United Community Services maintains a wealth of information and are the experts to furnish agencies with the ability to provide programming for homeless, near homeless and at-risk persons. Coordination in these efforts results in the most efficient allocation of financial resources.

The City of Shawnee does not receive ESG funds since we participate in the Johnson County Consortium. The County is aware of the opportunities that may arise to receive state funding for ESG related programs.

Since Shawnee does not own or operate any housing facilities, it is nearly impossible to affect the private housing market due to preemption laws in the State of Kansas. Opportunities do exist though to provide supports or incentives to overcome identified barriers.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Johnson County Housing Authority provides public housing vouchers for residents and future residents of Shawnee. Our citizens utilize these resources to meet their housing needs if they are available. The City and County have defined roles in the provision of services to our residents. Services such as public health and mental health are provided funding by a county mill levy. The City has allocated funding in its General Fund to service agencies to provide specialized services.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Johnson County Housing Authority (JCHA) continues to interact with participants of the Housing Choice Voucher (HCV) program and other programs to expose residents to various homeownership opportunities, informational workshops, social service providers and other resources. Additionally, JCHA has various partnerships with service providers and financial institutions to help break down barriers that face their clients. JCHA also works with landlords to update them on HCV program guidelines and is a main source of communication for landlords who operate HCV units.

Actions taken to provide assistance to troubled PHAs

The Johnson County Housing Authority is not a troubled agency. The City is not aware of any troubled PHAs in the area. The Johnson County Housing Authority consistently provides high quality services.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In 2021, the City went through an update of our Comprehensive Plan. The new Comprehensive Plan builds upon and brings together existing planning efforts to create a unified vision for the future of Shawnee. The Comprehensive Plan demonstrates a path forward – using both physical and policy recommendations. The Comprehensive Plan addresses a wide variety of topics critical to the continued and improved success of Shawnee, and is supported by six guiding principles, including:

- Sustainable and Resilient Community,
- Strong Neighborhoods,
- Lively Spaces,
- Healthy Lifestyles,
- Connected Community, and
- Vibrant Economy

Each principle is supported by goals and policies to articulate steps the City will need to take to move in the preferred direction. The goals and principles outlined in the Comprehensive Plan a number of policies related to affordable housing, land use controls, zoning, sustainability, resiliency, building and property maintenance codes, mobility and multi-modal transportation, social equity, and access to health and human services.

Since adoption of the Comprehensive Plan, the City has put a greater focus on keeping the guiding principles in the forefront to make sure projects, budgets, transportation, resource allocation, and similar are consistent with the guiding principles of the Comprehensive Plan and the City's Strategic Plan.

In 2022, the City initiated renewal of the 10-year the Kansas Neighborhood Revitalization Act, which makes tax rebates available to property owners who make improvements to their properties. The program encourages property owners to make improvements to their properties, as well as to provide in-fill housing in older neighborhoods. The new plan expands the eligible areas to a significant number of residential households, including areas with at least 50% LMI households, and an identified Environmental Justice area within Shawnee.

The City will also continue to consider the use of revenue bonds and other incentive mechanisms to help financing affordable housing in appropriate locations. The City continues to enter into Excise Tax Abatement agreements for residential and commercial development to encourage development and construction activities. Updated policy to approve abate of all requests.

The City enforces housing and Building Code requirements to assure all units are in safe and sanitary conditions. Print and digital resources are maintained for the public regarding housing discrimination, and information regarding fair housing is posted on the City website. The City has coordinated with Johnson County and other Johnson County cities to provide consistent fair housing messaging and resources across our region.

The provision of economic incentives to encourage businesses to locate and expand in the community through the economic development fund revenue stream will provide the city with a financial ability to grow its economic base.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Each year the Shawnee City Council allocates General Fund monies to public service agencies to provide services for underserved needs within our community. In 2022, the City Shawnee provided \$30,000 to United Community Services (UCS) in 2022, a funding increase from prior years. Programs funded by UCS reach a wide variety of agencies that address homeless, at risk persons, as well as residents that are moving into permanent housing. \$30,000 was allocated for the Johnson County Utility Assistance Program (a \$10,000 increase from 2021), and newly obligated funds for rent assistance in the amount of \$10,000. \$26,000 (increase of \$2,000 from 2021) was allocated to Shawnee Community Services, a local food pantry and community assistance organization. \$10,000 was allocated to Rebuilding Together Shawnee, a local non-profit who performs housing repair projects in Shawnee for residents in need. They specifically target veteran and senior homeowners. \$2,500 was provided to the Special Olympics Shawnee.

City General Funds were also used to provide a rebate of franchise fees paid on specific utility and telephone bills, and for the City's annual stormwater fee for seniors and low income households. Additionally, up to \$1,200 is available during a 12-month period to Shawnee residents for financial assistance to offset Shawnee Parks and Recreation registration cost of classes, programs and memberships. The City also offers subsidized taxi services (CityRide program) in the City limits and three other designated locations for Shawnee residents 65 years of age or older or persons with disabilities.

In 2022, one-time ARPA grant monies were allocated to provide property tax rebates to seniors and low income owner-occupied households.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In following with HUD's Lead-Based Paint Regulations, the City enters into an agreement with Johnson County Housing Services to provide assessment of and remediation of lead paint, as warranted, in any Shawnee home that falls within the Minor Home Rehabilitation Program. The County has staff trained in Lead Safe Practices certified as lead-based paint inspectors and risk assessors, along with several contractors certified as lead-based abatement supervisors and certified lead based paint workers.

Lead paint issues most likely would arise in the Minor Home Repair Program, which is administered by

Johnson County Housing Services. The terms and conditions established in the City's service agreement with the County for these programs requires all projects to comply with lead based paint safe work practices and remediation regulations when necessary. The lead-based paint testing and remediation expenses may be incorporated in the program expenses. Additionally, HOME funds can be used for lead paint testing and remediation.

Aside from lead paint remediation available through the MHR and HOME programs, Shawnee does not offer any other testing or remediation resources. Shawnee has informational brochures in English and Spanish at City Hall, specifically available in the Community Development where residents obtain building permits.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City recognizes a need to continue their current programs for lower-income families and to explore the opportunities to improve programs serving this segment of our community.

- The City recognizes one of the best ways to assist people in improving their economic position is to provide employment opportunities. Therefore, the City, through its policies and planning, will continue to encourage business growth in our community.
- The City will continue to be open to expanding services for lower-income people who are employed. For example, the City will continue to support grants for summer day camp and childcare scholarships. The scholarships will serve to support the work force within our City.
- The City plans to continue its efforts to support programs to maintain the quality and integrity of our older neighborhoods where the older, smaller and less expensive housing is found. The direct benefit to homeowners is the maintenance of property values and protection of their equity. The City actively supports infrastructure improvements and a neighborhood conservation program in these areas.
- The City also will continue to support the Johnson County Minor Home Rehabilitation Program for low to moderate-income households. These programs help maintain the quality of our housing stock, assisting primarily the elderly and disabled residents.
- The City supports an active property codes enforcement program throughout the City. In recognition that some families cannot afford to correct code violations, the City provides financial assistance or volunteer assistance to help eligible homeowners correct the property deficiency.
- The City will continue to provide information to the non-profit sector regarding federal, state, and city programs which would facilitate the development of programs to alleviate poverty or housing conditions.
- The City will continue to work with other non-profit and public service agencies to support and publicize the opportunities for assistance.

The extent to which any of these strategies will directly reduce poverty is unknown. However, each strategy serves to ease, if not improve an individual's or family's living or housing conditions.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Shawnee's Community Development Department is currently responsible for CDBG program administration by authority from the Governing Body. CDBG funded projects are carried out by City staff, Johnson County Housing Services, and other subrecipients.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Through the Continuum of Care on Homelessness, and the City's support of their efforts coordination of benefits will continue to occur. The ongoing relationship between the City of Shawnee and United Community Services will assist in the identification of changing needs in Johnson County, and identify areas where financial assistance should be targeted as a shift in the service needs occurs. The City will continue to support various public service agencies, both public and private, with City General Funds, CDBG funding, and with other staff time and resources as available.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In 2019, Shawnee worked with the Johnson County Consortia members to review and update the 2011 Analysis of Impediments (AI) to Fair Housing as a preemption to the 2021-2024 Consolidated Plan. Specific impediments reported in the 2011 AI were addressed in the update. As part of the update, the Consortia updated our websites to provide consistent, standardized Fair Housing information. Additionally, non-Consortia communities in Johnson County were also invited and encouraged to participate by including the same standardized information on their website.

Following a region-wide and county-wide housing affordability studies, the Mid-America Regional Council has taken the lead on bringing local leaders and stakeholders to identify a collaborative path forward that addresses regional housing challenges and possible solutions that were highlighted in each of those studies. MARC has hired a Housing Program Manager, created a Regional Housing Partnership Strategy Committee, and is investigating the use of a housing locator tool for the KC region. City staff has been participating in these discussions and continues to pursue opportunities to create and preserve affordable housing.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Shawnee maintains all project files, rules and procedures applicable to all CDBG projects. Relevant program information is shared with sub-recipients at the beginning of each award and throughout the process to final completion of annual programs and projects.

All activities receive desk audits each time a reimbursement request is received. When requesting reimbursement, subrecipients are required to submit client information, including eligibility and other demographics. Typically this is submitted in a summary form as well as copies of each client's application forms. The City staff undertakes audits of requests for payment by subrecipients to assure the address provided is within the city limits of Shawnee. In addition, verification is made as to the income qualification and the basis for the qualification by the subrecipient.

City staff continues to work with sub-recipients to ensure that any remaining funds are utilized, as well as work with all sub-recipients for compliance with program requirements and timely completion and reporting of activities.

The City of Shawnee CDBG program audit and monitoring procedures were updated during the 2018 program year. Remote desk reviews were completed in 2022.

All requests for bids for projects using CDBG funds are placed in the local Spanish language newspaper. All contracts refer to CDBG and City of Shawnee requirements that address minority business outreach.

The City of Shawnee sought citizen input in a variety of ways. The City's Citizen Participation Plan outlines the policies and procedures to receive input to identify the needs and to allocate CDBG funds.

Per Federal requirements, all entities which receive \$750,000 or more of Federal funds each fiscal year must submit a Single Audit. The City annually confirms with each subrecipient if the Federal funding threshold has been met, and submission of the Single Audit to the Federal Auditors Clearinghouse has been completed within nine months of the end of the applicable fiscal year. City staff reviews the audits to ensure CDBG funds received from the City of Shawnee have been reported, as well as reviews any findings. Staff confirms implementation of a corrective action plan relative to any findings. Shawnee did not meet the Federal threshold for requiring submission of a Single Audit in 2022 for the 2021 fiscal year. Shawnee's fiscal year is the same as the calendar year, so if required a Single Audit for 2022 must be submitted by October 1, 2023.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

On December 27, 2022 a public notice was published in the Legal Record newspaper and on the City's website to provide notice of a public hearing to be held on January 23, 2023 for review of the 2022 CAPER. The public notice also included information about where to review the CAPER, the designated 20-day comment period, and how to provide any comments.

A public hearing was held by the Governing Body on January 23, 2023. There were no public comments made during the hearing. The advertised public comment period was January 24 through February 14, 2023. No public comments were received during that time.

Per the City's Citizen Participation Plan, all meetings and public hearings are held in locations accessible to people with disabilities. If any individual requires special accommodation (i.e., qualified interpreter, hearing assistance, etc.) or a non-English speaking individual requires a translator in order to participate in any meeting or public hearing, they are requested to notify the City staff or, for the hearing and speech impaired, at 1-800-766-3777 (TDD) no later than 48 hours prior to the scheduled commencement of the meeting or public hearing. As available, we can publish public notices in English and Spanish. We do have limited Spanish speaking staff on hand at City Hall that are able to translate if needed on-site.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes to the program objectives were undertaken during the program year. It is not expected that any changes in the operation of the program will be forthcoming.

The City of Shawnee has been responsive to the public regarding infrastructure improvements that have been made. The same effort to provide open lines of communication regarding other projects are also undertaken. The City has an open and good relationship with Johnson County Housing Services regarding the home improvement programs as well as with the human service providers. Input from community members and organizations is solicited and encouraged when selecting annual CDBG projects and during the annual program review (CAPER) process.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants? No

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes to the program objectives were undertaken during the program year. It is not expected that any changes in the operation of the program will be forthcoming.

The City of Shawnee has been responsive to the public regarding infrastructure improvements that have been made. The same effort to provide open lines of communication regarding other projects are also undertaken. The City has an open and good relationship with Johnson County Housing Services regarding the home improvement programs as well as with the human service providers. Input from community members and organizations is solicited and encouraged when selecting annual CDBG projects and during the annual program review (CAPER) process.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	1				
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.	2				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	2				
Assisted residents with finding child care.	3				
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.	2				
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

The City completed the 59th Street Improvement project in 2021, but did not request full reimbursement of the project until 2022. All required Section 3 data was reported in conjunction with the 2021 CAPER, so the data is not included in this report.

Activities undertaken by Shawnee CDBG subrecipients as part of their programs, include providing or connecting residents with supportive services that can provide direct services or referrals, providing or connecting residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation, assist residents with finding child care, and assisting residents to obtain financial literacy training and/or coaching.

Non-project specific activities in support of Section 3 workers, businesses, and areas, the City relies primarily on outside agencies, including public service providers, public and private education and training schools, private industries, economic development entities and Chamber's of Commerce, and similar. Unfortunately, the City does not have resources available to conduct training for Section 3 residents. The City participates in various job fairs throughout the year that are open to all residents and businesses.



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	403,870.00
02 ENTITLEMENT GRANT	303,796.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	707,666.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	200,096.11
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	200,096.11
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	200,096.11
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	507,569.89

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	200,096.11
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	200,096.11
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2022 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	33,910.66
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	36,788.75
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	(2,878.09)
32 ENTITLEMENT GRANT	303,796.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	303,796.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	(0.95%)

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	0.00
42 ENTITLEMENT GRANT	303,796.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	303,796.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	0.00%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	243	6697254	59th Street Improvements	03K	LMA	\$158,185.45
					03K	Matrix Code	\$158,185.45
2020	5	241	6589824	Johnson County Parks and Recreation	05L	LMC	\$8,583.75
2021	6	248	6589824	Johnson County Parks and Recreation	05L	LMC	\$3,522.25
2021	6	248	6697064	Johnson County Parks and Recreation	05L	LMC	\$5,434.00
					05L	Matrix Code	\$17,540.00
2020	4	240	6589824	Salvation Army	05Q	LMC	\$1,750.00
2021	5	247	6716818	Salvation Army	05Q	LMC	\$10,642.66
2022	4	251	6697064	Catholic Charities of Northeast Kansas	05Q	LMC	\$3,978.00
					05Q	Matrix Code	\$16,370.66
2021	3	249	6716818	Friends of JCDS 2021	14D	LMH	\$8,000.00
					14D	Matrix Code	\$8,000.00
Total							\$200,096.11

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2020	5	241	6589824	No	Johnson County Parks and Recreation	B20MC200008	EN	05L	LMC	\$8,583.75
2021	6	248	6589824	No	Johnson County Parks and Recreation	B21MC200008	EN	05L	LMC	\$3,522.25
2021	6	248	6697064	No	Johnson County Parks and Recreation	B21MC200008	EN	05L	LMC	\$5,434.00
								05L	Matrix Code	\$17,540.00
2020	4	240	6589824	No	Salvation Army	B20MC200008	EN	05Q	LMC	\$1,750.00
2021	5	247	6716818	No	Salvation Army	B21MC200008	EN	05Q	LMC	\$10,642.66
2022	4	251	6697064	No	Catholic Charities of Northeast Kansas	B22MC200008	EN	05Q	LMC	\$3,978.00
								05Q	Matrix Code	\$16,370.66
Total				No	Activity to prevent, prepare for, and respond to Coronavirus					\$33,910.66

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Report returned no data.



PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	414,752.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	414,752.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	155,894.85
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	155,894.85
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	258,857.15

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	155,894.85
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	155,894.85
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	155,894.85
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	8,032.00
17 CDBG-CV GRANT	414,752.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	1.94%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
20 CDBG-CV GRANT	414,752.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.00%



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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	7	242	6500339	Catholic Charities of NEKS - 2020 CDBG-CV	05Q	LMC	\$1,101.00
			6578596	Catholic Charities of NEKS - 2020 CDBG-CV	05Q	LMC	\$3,899.00
	9	245	6578596	Shawnee Community Services - CV	05Q	LMC	\$3,032.00
	10	253	6697064	Coronavirus Micro-Enterprise Assistance	18C	LMC	\$19,669.85
	11	254	6716818	CV Business Grant - Batteries Plus Bulbs	18A	LMJ	\$5,000.00
		255	6716818	CV Business Grant - Betty Carol's	18A	LMJ	\$5,000.00
		256	6716818	CV Business Grant - Eye Associates of Shawnee	18A	LMJ	\$5,000.00
		257	6716818	CV Business Grant - Freedom Physical Therapy	18A	LMJ	\$5,000.00
		258	6716818	CV Business Grant - Snap Fitness	18A	LMJ	\$5,000.00
		259	6716818	CV Business Grant - Lifeworks Integrative Health	18A	LMJ	\$5,000.00
		260	6716818	CV Business Grant - V She and He	18A	LMJ	\$2,850.00
		261	6716818	CV Business Grant - Academy of the Arts	18A	LMJ	\$5,000.00
		262	6716818	CV Business Grant - Aircare Heating and Cooling	18A	LMJ	\$5,000.00
		263	6716818	CV Business Grant - Burrow Family Dentistry	18A	LMJ	\$5,000.00
		264	6716818	CV Business Grant - Creative Movements Techniques-n-Dance	18A	LMJ	\$5,000.00
		265	6716818	CV Business Grant - 9 Round (Oliver Fitness)	18A	LMJ	\$4,884.00
		266	6716818	CV Business Grant - Orangetheory Shawnee	18A	LMJ	\$5,000.00
		268	6716818	CV Business Grant - Crowntown Dental	18A	LMJ	\$5,000.00
		269	6716818	CV Business Grant - D & S Salon	18A	LMJ	\$3,918.00
		270	6716818	CV Business Grant - Legacy Dental	18A	LMJ	\$5,000.00
		271	6716818	CV Business Grant - Shawnee Optix	18A	LMJ	\$2,691.00
		272	6716818	CV Business Grant - The Red Balloon	18A	LMJ	\$5,000.00
		273	6716818	CV Business Grant - 9 Round (Toe to Toe Fitness)	18A	LMJ	\$5,000.00
		274	6716818	CV Business Grant - Touchpoint Chiropractic	18A	LMJ	\$5,000.00
		275	6716818	CV Business Grant - Speedpro Shawnee	18A	LMJ	\$5,000.00
		276	6716818	CV Business Grant - Food Mart	18A	LMJ	\$5,000.00
		277	6716818	CV Business Grant - Fun Services	18A	LMJ	\$5,000.00
	12	244	6578596	Friends of JCDS -CDBG-CV Aircrubbers	14D	LMH	\$2,850.00
	13	278	6716818	Friends of JCDS - Coronavirus Rehab	14D	LMH	\$16,000.00
Total							\$155,894.85

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	7	242	6500339	Catholic Charities of NEKS - 2020 CDBG-CV	05Q	LMC	\$1,101.00
			6578596	Catholic Charities of NEKS - 2020 CDBG-CV	05Q	LMC	\$3,899.00
	9	245	6578596	Shawnee Community Services - CV	05Q	LMC	\$3,032.00
Total							\$8,032.00

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Report returned no data.

The Legal Record

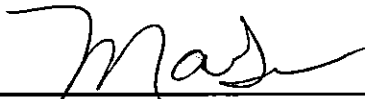
1701 E. Cedar St., Ste. 111
Olathe, KS 66062-1775
(913) 780-5790

CITY OF SHAWNEE - CITY CLERK
11110 JOHNSON DR
SHAWNEE KS 66203-2750

Proof of Publication

STATE OF KANSAS, JOHNSON COUNTY, SS;
Maureen Gillespie, of lawful age, being first duly sworn, deposes and says that she is Legal Notices Clerk for The Legal Record which is a newspaper printed in the State of Kansas, published in and of general paid circulation on a weekly, monthly or yearly basis in Johnson County, Kansas, is not a trade, religious or fraternal publication, is published at least weekly fifty (50) times a year, has been so published continuously and uninterrupted in said County and State for a period of more than one year prior to the first publication of the notice attached, and has been entered at the post office as Periodicals Class mail matter. That a notice was published in all editions of the regular and entire issue for the following subject matter (also identified by the following case number, if any) for 1 consecutive week(s), as follows:

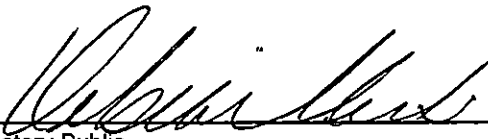
HEARING - CAPER FOR 2022 CDBG PROGRAM
12/27/22



Maureen Gillespie, Legal Notices Billing Clerk

Subscribed and sworn to before me on this date:

December 27, 2022



Notary Public

DEBRA VALENTI
Notary Public-State of Kansas
My Appt. Expires Aug. 21, 2023

L10332
Publication Fees: \$12.15

First published in The Legal Record, Tuesday, December 27, 2022.

CITY OF SHAWNEE
COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUNDS
2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT PUBLIC HEARING
AND 20-DAY COMMENT PERIOD



December 27, 2022
City of Shawnee, Kansas
11110 Johnson Drive
Shawnee, KS 66203
913-742-6226

The City of Shawnee will hold a public hearing for the purpose of reviewing the Consolidated Annual Performance and Evaluation Report (CAPER) for the City's 2022 Community Development Block Grant Program at 6:00 p.m. on Monday, January 23, 2023, in the City Council Chambers, City Hall, 11110 Johnson Drive. All interested parties are invited to attend the public hearing and make comment. Should you require special accommodations, please contact us at least 48 hours prior to the meeting. The CAPER will be available for review in the Shawnee Community Development Department, 11110 Johnson Drive, between the hours of 8 a.m. and 5 p.m., Monday through Friday, or by contacting Lauren Grashoff at 913-742-6226 or at lgrashoff@cityofshawnee.org.

Upon completion of the public hearing, there will be a twenty (20) day public comment period, January 24 through February 14, 2023. Comments can be made in writing to 11110 Johnson Drive, Shawnee, KS 66203, by phone at 913-742-6226, or by e-mail to lgrashoff@cityofshawnee.org. Any comments concerning the report will be reviewed as part of the report submitted to the United States Department of Housing and Urban Development.

12/27



City Council Meeting Summary
January 23, 2023
6:00 PM

Governing Body Present:

Michelle Distler - Mayor
Tammy Thomas - Ward 1
Tony Gillette - Ward 1
Eric Jenkins - Ward 2
Dr. Mike Kemmling - Ward 2
Kurt Knappen - Ward 3
Angela Stiens - Ward 3
Jill Chalfie - Ward 4
Jacklynn Walters - Ward 4

Staff Present:

Doug Whitacre - Interim City Manager
Caitlin Gard - Deputy City Manager
Jenny Smith - City Attorney
Don Cawby - Finance Director
Sam Larson - Police Chief
Maurice Lorida - Police Officer
Doug Allmon - Community Development Director
Lauren Grashoff - Deputy Community Development Director

Governing Body Absent:

(Shawnee City Council Meeting Called to Order at 6:00 p.m.)

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

C. CONSENT AGENDA

1. **Approve minutes from the Special Call City Council meeting of January 9, 2023.**
2. **Approve minutes from the Planning Commission meeting of December 5, 2022.**
3. **Review minutes from the Parks and Recreation Advisory Board meeting of December 1, 2022.**
4. **Consider approval of SUP-10-07-12, a special use permit issued to the City of Shawnee for the operation of a 300-foot lattice telecommunications tower at the Shawnee Justice Center, located at 5830 Renner Road.**
5. **Consider approval of SUP21-7, a special use permit issued to Citizen Trucking for a wholesale dealership license, at their facility located at 8163 Cole Parkway.**
6. **Consider approval of SUP21-8, a special use permit issued to Zara Furniture for operation of a retail furniture store within the Planned Office-Commercial zoning district, located at 13229 Shawnee Mission Parkway.**
7. **Consider accepting the dedication of land, or an interest therein for public purposes, contained in the Stags Pointe First Plat (FP22-26), a 1-lot single family subdivision located in the 5200 Block of Noland Road.**
8. **Consider accepting the dedication of land, or an interest therein for public purposes, contained in the Cross Pointe Third Plat (FP22-24), a single family subdivision proposed in the 5100 to 5300 Blocks of Noland Road.**
9. **Consider accepting the dedication of land, or an interest therein for public purposes, contained in the Cross Pointe Fourth Plat (FP22-25), a 1-lot single family subdivision located in the 13400 block of W. 55th Street.**

Motion 1: **Tony Gillette - Ward 1/Tammy Thomas - Ward 1:** Approve the consent agenda as presented. **The motion carried 8-0-0.**

D. BUSINESS FROM THE FLOOR

E. MAYOR'S ITEMS

1. **Presentation of the Mayor's Christmas Tree Fund Checks**

F. APPOINTMENTS

1. **Consider reappointments to the Visit Shawnee Advisory Committee and the Johnson County Community Corrections Advisory Board.**

Motion 2: **Tammy Thomas - Ward 1/Kurt Knappen - Ward 3:** Approve the reappointments and appointment to the Visit Shawnee Advisory Committee and the Johnson County Community Corrections Advisory Board. **The motion carried 8-0-0.**

G. PUBLIC ITEMS

1. **Conduct a public hearing to consider approval of the 2022 CDBG Consolidated Annual Performance and Evaluation Report.**

Motion 3: **Eric Jenkins - Ward 2/Tammy Thomas - Ward 1:** Conduct the public hearing. **The motion carried 8-0-0.**

Motion 4: **Eric Jenkins - Ward 2/Tony Gillette - Ward 1:** Conclude the public hearing. **The motion carried 8-0-0.**

Motion 5: **Eric Jenkins - Ward 2/Tammy Thomas - Ward 1:** Consider approving the 2022 CDBG Consolidated Annual Performance and Evaluation Report. **The motion carried 8-0-0.**

2. **Consider approval of the 2023-2033 Kansas Neighborhood Revitalization Area (KNRA) public hearing, plan adoption, Ordinance and interlocal agreement.**

Motion 6: **Tony Gillette - Ward 1/Eric Jenkins - Ward 2:** Conduct the public hearing to approve the KNRA. **The motion carried 8-0-0.**

Motion 7: **Tammy Thomas - Ward 1/Angela Stiens - Ward 3:** Conclude the public hearing. **The motion carried 8-0-0.**

Motion 8: **Eric Jenkins - Ward 2/Kurt Knappen - Ward 3:** Approve the 2023-2033 Shawnee Kansas Neighborhood Revitalization Act Plan upon holding the required public hearing. **The motion carried 8-0-0.**

Motion 9: **Eric Jenkins - Ward 2/Kurt Knappen - Ward 3:** Approve an Ordinance adopting the KNRA Plan. **The motion carried 8-0-0.**

Motion 10: **Kurt Knappen - Ward 3/Jill Chalfie - Ward 4:** Approve substantive terms of the interlocal agreement with the Board of County Commissioners, Shawnee Mission Unified School District 512, Johnson County Library District, Johnson County Community College and Johnson County Park

and Recreation District for the applicable taxing jurisdictions as required by State statute, and authorize the Mayor to sign the final agreement as approved by the City Attorney. The motion carried 8-0-0.

H. ITEMS FROM THE PLANNING COMMISSION MEETING OF JANUARY 4, 2023

1. Consider an Ordinance for SUP22-17, a special use permit to allow Anaeli LLC to operate an event space in a multi-tenant commercial building within a Commercial Neighborhood zoning district, located at 10920 W. 74th Terrace.

Motion 11: Eric Jenkins - Ward 2/Tammy Thomas - Ward 1: Approve an Ordinance approving SUP22-17 subject to the conditions in the staff report. The motion carried 8-0-0.

I. STAFF ITEMS

1. Consider adopting a Resolution approving a Funding Agreement with Karra Brothers LLC for the redevelopment of Merigold Plaza.

Motion 12: Eric Jenkins - Ward 2/Jill Chalfie - Ward 4: Adopt a Resolution approving substantive terms of the Funding Agreement with Karra Brothers LLC for the redevelopment of Merigold Plaza and authorizing the Mayor to sign the contract as approved by the City Attorney. The motion carried 5-3-0 with Tammy Thomas - Ward 1, Dr. Mike Kemmling - Ward 2, and Jacklynn Walters - Ward 4 voting no.

2. Consider approving an Ordinance levying maximum assessments on property in the 83rd and Hedge Lane Terrace Special Benefit District.

Motion 13: Eric Jenkins - Ward 2/Tammy Thomas - Ward 1: Approve an Ordinance levying maximum assessments on property in the 83rd and Hedge Lane Terrace Special Benefit District. The motion carried 8-0-0.

3. Consider approving final plans and authorizing staff to bid the Gum Springs Park Improvements Project, P.N. 3547.

Motion 14: Tony Gillette - Ward 1/Eric Jenkins - Ward 2: Approve final plans for the Gum Springs Park Improvements Project, and authorizing staff to bid the project. The motion carried 8-0-0.

4. Conduct a Public Hearing and consider adopting a Resolution of Intent to issue federally taxable private activity revenue bonds for the Harold Payne Plastics Commercial Project in the principal amount not to exceed \$4,500,000.

Motion 15: Eric Jenkins - Ward 2/Jill Chalfie - Ward 4: Conduct a public hearing on the granting of the tax exemption. The motion carried 8-0-0.

Motion 16: Kurt Knappen - Ward 3/Eric Jenkins - Ward 2: Conclude the public hearing. The motion carried 8-0-0.

Motion 17: Eric Jenkins - Ward 2/Jill Chalfie - Ward 4: Adopt the Resolution of Intent declaring the City's intent to issue federally taxable private activity revenue bonds in the principal amount not to exceed \$4,500,000 for the purpose of financing the cost of acquiring, constructing and equipping an expansion of

a manufacturing and distribution facility within the City. **The motion carried 8-0-0.**

5. **Discussion of the use of the American Rescue Plan (ARPA) funding for non-profit service providers.**

Motion 18: **Kurt Knappen - Ward 3/Eric Jenkins - Ward 2:** Approve the proposed ARPA non-profit assistance program plan for use of the City's ARPA monies not to exceed \$150,000. **The motion carried 8-0-0.**

J. MISCELLANEOUS ITEMS

1. **Ratify the semi-monthly claims for January 23, 2023 in the amount of \$2,484,028.03.**

Motion 19: **Eric Jenkins - Ward 2/Tammy Thomas - Ward 1:** Ratify the semi-monthly claims for January 23, 2023 in the amount of \$2,484,028.03. **The motion carried 8-0-0.**

2. **Miscellaneous Council Items**

K. ADJOURNMENT

Motion 20: **Kurt Knappen - Ward 3/Tammy Thomas - Ward 1:** Adjourn. **The motion carried 8-0-0.**

**CITY OF SHAWNEE
CITY COUNCIL MEETING
MINUTES
January 23, 2023
6:00 P.M.**

Michelle Distler - Mayor

Governing Body Present:

Tony Gillette - Ward 1
Tammy Thomas - Ward 1
Eric Jenkins - Ward 2
Dr. Mike Kemmling - Ward 2
Kurt Knappen - Ward 3
Angela Stiens - Ward 3
Jill Chalfie - Ward 4
Jacklynn Walters - Ward 4

Staff Present:

Doug Whitacre - Interim City Manager
Caitlin Gard - Deputy City Manager
Jenny Smith - City Attorney
Don Cawby - Finance Director
Sam Larson - Police Chief
Maurice Loridon - Police Officer
Doug Allmon - Community Development
Director
Lauren Grashoff - Deputy Community
Development Director

(Shawnee City Council Meeting Called to Order at 6:00 p.m.)

A. ROLL CALL

MAYOR DISTLER: Good evening and welcome to the January 23rd, 2023, meeting of the Shawnee City Council. I'm Mayor Michelle Distler. I'll be chairing this meeting. I'll do roll call at this time. Councilmember Gillette.

COUNCILMEMBER GILLETTE: Present.

MAYOR DISTLER: Councilmember Thomas.

COUNCILMEMBER THOMAS: Present.

MAYOR DISTLER: Councilmember Jenkins.

COUNCILMEMBER JENKINS: Present.

MAYOR DISTLER: Councilmember Kemmling.

COUNCILMEMBER KEMMLING: Present.

MAYOR DISTLER: Councilmember Knappen.

COUNCILMEMBER KNAPPEN: Present.

MAYOR DISTLER: Councilmember Stiens.

COUNCILMEMBER STIENS: Present.

Does anyone on the Council have any questions? Anyone sign up to make comments? Anyone else in the audience that would like to speak to this item? Seeing none, I'll accept a motion.

COUNCILMEMBER THOMAS: Move to approve.

COUNCILMEMBER KNAPPEN: Second.

MAYOR DISTLER: A motion has been and seconded on this item. All those in favor say aye.

COUNCILMEMBERS: Aye.

MAYOR DISTLER: Opposed nay. Motion passes. And thank you to all of our volunteers for your time to serve on our boards and commissions. We appreciate you.

Motion 2: **Tammy Thomas - Ward 1/Kurt Knappen - Ward 3:** Approve the reappointments and appointment to the Visit Shawnee Advisory Committee and the Johnson County Community Corrections Advisory Board. **The motion carried 8-0-0.**

G. PUBLIC ITEMS

1. Conduct a Public Hearing to Consider Approval of the 2022 CDBG Consolidated Annual Performance and Evaluation Report

MAYOR DISTLER: The next item on the agenda is Public Items. Item Number 1 is to conduct a public hearing to consider approval of the 2022 CDBG Consolidated Annual Performance and Evaluation Report.

The CDBG program requires a public hearing be held to provide the opportunity for citizen participation for review of the annual CDBG Action Plan and program performance. Staff will submit the report to the Department of Housing and Urban Development following the public hearing.

(a) Conduct the public hearing

MAYOR DISTLER: I will accept a motion to conduct a public hearing.

COUNCILMEMBER JENKINS: Move to conduct a public hearing.

COUNCILMEMBER CHALFIE: Second.

MAYOR DISTLER: A motion has been and seconded on this item. All those in favor say aye.

COUNCILMEMBERS: Aye.

MAYOR DISTLER: Opposed nay. Motion passes.

Motion 3: **Eric Jenkins - Ward 2/Jill Chalfie - Ward 4:** Conduct the Public hearing. **The motion carried 8-0-0.**

MAYOR DISTLER: We are now in a public hearing. This is a formal public hearing required by law. Deputy Community Development Director Lauren Grashoff will have a brief presentation. Oh, you're up there. Welcome, Lauren.

MS. GRASHOFF: Good evening. Lauren Grashoff.

[2022 CDBG Annual Review - Program objectives slide]

I'm just going to do a very quick highlight of essentially our 2022 Annual Action Plan. This covers the full fiscal year of 2022. It is the third year under our five-year plan. Overall, the objectives we have for our Community Development Block Grant program include providing suitable living environments, decent housing, and economic opportunities.

[Program Priorities slide]

Within those broader objectives, and with your approval, identified priorities for use of these funds every year. They include non-housing community development, public facilities and infrastructure, housing rehabilitation, homelessness prevention, and public services. So, all of the activities that we carry out under each annual plan must meet both the objectives and those priorities that have been set within these plans.

[2022 CDBG Expenditures slide]

In 2022, we had a number of program expenditures. They included primarily our -- some of our public service providers, which do provide rent and utility assistance as well as childcare assistance. And then usually our biggest expenditure for the year is an infrastructure improvement project, which includes street and stormwater improvements. And this is the neighborhood 59th Street from King to Barton. And then Friends of JCDS also did a rehab project. It was roof and gutter repairs for a home that they own here in Shawnee that houses intellectually and developmentally disabled persons.

[Ongoing CDBG Projects slide]

We do have still a number of ongoing projects within the 2022 funding and other fiscal years. All of these are either in progress or actually were wrapped up after the first of the year. But this review is limited how HUD sort of frames it as literally from January 1 to December 31st though next year's plan will show a spend down of most of these items here. But these are just ongoing projects like I said that are either underway or have actually been wrapped up.

[CDBG-CV Expenditures slide]

Currently in 2020, we were awarded CDBG coronavirus monies. Under this, this was actually on our 2020 action plan. But since this is a program that has a four-year award timeline, I just wanted to give an update on some of those expenditures and ongoing un-obligated funds that we have for those monies.

Most of our public service monies have been allocated, at least that had committed sources. We had more emergency assistance payments for things like rent, utility, food. And then we also had two home rehab projects for friends of JCDS. And then our SERA grants, which were the Shawnee Economic Recovery Grants for small businesses that provided rent and mortgage assistance. That project was wrapped up this year and we spent just over \$143,000 on grants, awarding up to \$5,000, again, for that rent or mortgage assistance.

[Ongoing CDBG-CV Projects slide]

Some ongoing projects. We do have -- Salvation Army still has a little bit of money left. And these projects are directly to serve -- there has to be some sort of correlation to needs around the coronavirus. We do have undetermined. So, basically, we've kind of identified the purpose and outlined what these large amount, you see almost \$240,000 of activities that can be programmed for public service or public improvements. But we currently do not have specific projects for that money. We do have until September 21st, yes, of this year to spend at least 80 percent of all of our CDBG-CV grants. Currently we're right around 42 percent of our coronavirus monies have been spent.

At this time, we do not have any additional funds or expenditures programmed for these \$237,000. HUD has not said what they're going to do if we don't have that 80 percent expenditure by September of this year. They just have said the funds may be recaptured. But we are always looking for opportunities to get those programmed and work with our current service, sub-recipient grantees to make sure if there are any outstanding needs that these funds can be a source for them to utilize these.

[Next Steps slide]

So, next steps just include, following the public hearing this evening, there is a 20-day public comment period, which has already been noticed. That will go through February 14th. After that, that's when we do submit the annual report to HUD for their review and any comments that they have on that. So, that concludes my presentation.

MAYOR DISTLER: Councilmember Knappen.

COUNCILMEMBER KNAPPEN: Thank you, Lauren. Just two follow-up questions. Number one, on the 200, or on the Shawnee Economic Recovery grants, we spent 143,000 and something. You said in increments of 5,000. I was just curious how you would define a microenterprise. And then do we have folks actively coming to us, or are we going out and kind of marketing this, or letting folks know that this is available for the microenterprises?

MS. GRASHOFF: Yeah. So, microenterprise is actually defined by HUD in this instance. It's one to five -- a business that's one to five employees that one can be literally the owner of the business. If that businessowner is what we -- within the 80 percent of the area median income, they qualify for this microenterprise assistance. Anything beyond basically how we classified it after that was six employees to, what did we set the threshold? Somewhere -- I think it was a hundred employees might have been smaller than that, businesses and their owner wasn't -- didn't essentially fit within that microenterprise category. But they could say that they were going to retain a low to moderate income job. So, not necessarily a person but at least a position within their company. As a way, since they were using these funds, it would essentially offset employee costs. So, they just had to certify that they were having job retention as a result of receiving these funds.

The way we actually ran this program was we had a -- we've actually had two rounds of this. The first round we ended up using City monies because we had a lot of difficulties with getting businesses to qualify for this program. The second round, we reopened, I believe it was last spring, and we actually used some administration monies to help -- Community Capital Fund actually helped us administer this round. They have a lot more experience with doing grant underwriting, reviewing sort of business finances, which is not my speciality. So, we did actually have a lot of help with this. They went

out into the community and did outreach while this application period was underway. So, we did a lot more the second round with going out to businesses, talking to people, sending a variety of notices and outreach for that.

COUNCILMEMBER KNAPPEN: That's what I was wondering. You know, if, I don't, but say I owned a small doughnut shop, I mean, are we going in and letting them know that this might be available for them?

MS. GRASHOFF: Yes.

COUNCILMEMBER KNAPPEN: The second question I had, 237,000 is undetermined. And you said 80 percent of it has to be spent by September. Why wouldn't we go ahead and earmark that for a public improvement project on our CIP?

MS. GRASHOFF: So, it is something that we can do. Because we gave it sort of that broad purpose and scope, we can decide to program these within essentially any project that meets that criteria for essential public service or public improvement. It does it have to correlate though to prevent, prepare for, or respond to the coronavirus. So, that's something we would have to assess as we look at our CIP if there's some sort of correlation that we can draw there. But there is opportunity to program these funds and get these spent.

COUNCILMEMBER KNAPPEN: So, I assume you'll be looking to do that.

MS. GRASHOFF: Definitely will.

COUNCILMEMBER KNAPPEN: Thank you.

MAYOR DISTLER: Councilmember Thomas.

COUNCILMEMBER THOMAS: Thank you for that presentation, Lauren. You did a great job. I'm thinking of families that even I know of that are struggling, and perhaps a parent has had an emergency surgery. They don't know what they're going to do with the two kids they have, all that type of scenario. How does someone like that, who all they may need is support with childcare while they get back on their feet and recover from a, you know, whatever need they had. Is this an opportunity for them to gain support if they're a local citizen?

MS. GRASHOFF: So, with these monies, we actually don't ourselves offer the direct client services --

COUNCILMEMBER THOMAS: Uh-huh.

MS. GRASHOFF: -- since that's generally not something we provide as a city. But we do use our sub-grantees like Salvation Army, Catholic Charities, Metro Lutheran Ministries who do provide those services and connect them with those entities that do provide that.

COUNCILMEMBER THOMAS: Okay. I'd like those names so that I can share that.

MS. GRASHOFF: Yeah.

COUNCILMEMBER THOMAS: Thanks.

MAYOR DISTLER: Councilmember Gillette.

COUNCILMEMBER GILLETTE: Lauren, thanks for the presentation. Additionally, I know we have quarterly faith and community quarterly meetings. I know we have one coming up in I believe a week or so. Has there been any discussion at those quarterly meetings for ways to utilize percentage dollars that are left over? Or are we also looking at that meeting as a tool to try and --

MS. GRASHOFF: Yeah. That's definitely a good suggestion. I know some of the organizations that are involved in that -- those meetings do already -- are connected through various other United Community Services through other channels. But that's simply something that we can mention for sure.

COUNCILMEMBER GILLETTE: Great. I know there's other faith-based organizations that attend those quarterly meetings and maybe there's some opportunities there. So, great. Thank you.

MAYOR DISTLER: Questions or comments from the Council? Did anyone sign up to make comments? Is there anyone from the audience that would like to speak to this item?

(b) Conclude the public hearing

MAYOR DISTLER: I'll accept a motion to conclude the public hearing.

COUNCILMEMBER JENKINS: Move to conclude the public hearing.

COUNCILMEMBER CHALFIE: Second.

COUNCILMEMBER GILLETTE: Second.

MAYOR DISTLER: A motion has been and seconded on this item. All those in favor say aye.

COUNCILMEMBERS: Aye.

MAYOR DISTLER: Opposed nay. Motion passes. The public hearing is closed.

Motion 4: **Eric Jenkins - Ward 2/Jill Chalfie - Ward 4:** Conclude the public hearing. **The motion carried 8-0-0.**

(c) Approve the 2022 CDBG report

MAYOR DISTLER: The recommended action is to consider approving the 2022 CDBG Consolidated Annual Performance and Evaluation Report.

Does anyone on the Council have any questions? Anyone sign up to make comments? Anyone from the audience that would like to speak to this item? I'll accept a motion.

COUNCILMEMBER JENKINS: Move to approve the Annual Performance and Evaluation Report.

COUNCILMEMBER THOMAS: Second.

MAYOR DISTLER: A motion has been and seconded on this item. All those in favor say aye.

COUNCILMEMBERS: Aye.

MAYOR DISTLER: Opposed nay. Motion passes.

Motion 5: **Eric Jenkins - Ward 2/Tammy Thomas - Ward 1:** Approve the 2022 CDBG Consolidated Annual Performance and Evaluation Report. **The motion carried 8-0-0.**

2. Consider Approval of the 2023-2033 Kansas Neighborhood Revitalization Area (KNRA) Public Hearing, Plan Adoption, Ordinance, and Interlocal Agreement

MAYOR DISTLER: Item Number 2 is to consider approval of the 2023-2033 Kansas Neighborhood Revitalization Area (KNRA) public hearing, plan adoption, Ordinance and Interlocal agreement. On November 28, 2022, City Council provided staff additional direction for the 2023-2033 Shawnee KNRA Plan, as well as set the public meeting.

An ordinance and interlocal agreement is required along with approval of the 2023-2033 Shawnee KNRA Plan.

Anyone on the Council have any questions? Anyone sign up to make comments? Anyone from the audience that would like to speak to this item? I'll accept a motion. Oh, wait. Sorry.

(a) Conduct the public hearing

There are three recommended actions to consider. The first recommended action to consider is approving the 2023-2033 Shawnee Kansas Neighborhood Revitalization Act Plan upon holding the required public hearing.

Do I have a motion?

(Off Record Talking)

COUNCILMEMBER JENKINS: We have to have a motion for a public hearing. That's what it seems like we should do.

COUNCILMEMBER GILLETTE: Move to approve for a public hearing.

COUNCILMEMBER JENKINS: Second.

MAYOR DISTLER: A motion has been and seconded on this item. All those in favor say aye.